

ColoVista Golf Association

Rules of Operation

Article I; Membership

1. Membership in this association shall be open to adults 18 years of age or older.
2. Members of this association shall always exhibit correct golf etiquette whenever or wherever they play the game of golf. Unbecoming conduct shall be grounds for rescinding membership.
3. All members shall acquaint themselves with the rules of golf and play must be consistent with those rules.
4. A member is considered in good standing when all dues and other monetary obligations are paid in full and when he is acting in conformity with the Rule of Operation of the association.
5. A new members handicap shall be determined by using the new members GHIN or member-verified handicap.
6. If a member signs-up another member who does not show to a tournament, that individual who signed up the member is responsible for the no-showing member's tournament fees unless they contact the CVGA Pro Shop at least 24 hours prior to the tournament.
7. Lifetime member minimum qualification:
 1. Must have been a member for a minimum of 5 years.
 2. Must have a minimum of 50% tournament participation in CVGA tournaments in the year of being nominated.
 3. Must be at least 50 years of age.

4. Will have been a positive influence toward the association.
5. Must have dedicated time in service to the association by being a Board Member, donating to the association, helping with scoring, helping with running tournaments.
8. Senior members 65 and older may play from one tee box forward of their designated flight.
9. Proper Golf attire must be worn in all CVGA events.
10. There shall not be a maximum number of members in the association.

Article II; Handicap Rules

1. Those that have an established GHIN handicap shall become a member at that established handicap.
2. Those that have no established USGA handicap but are sponsored by an existing member, shall become a member at that handicap recommended by the sponsoring member.
3. Those that do not fulfil either of the two previous conditions shall become a member at zero (0) handicap.
4. Once a new member has played in three (3) handicap counting tournaments their handicap shall be determined by the Handicap Chairman in consultation with the member.
5. For all members who have recorded three (3) or more scores in a handicap counting tournament their handicap shall be determined as follows:
 1. 3-4 handicap tournament scores will average the lowest two (2) scores.
 2. 5-6 handicap tournaments scores will average the lowest three (3) scores.
 3. 7-12 handicap tournament scores will average the lowest four (4) of the most recent seven (7) scores.
 4. 13+ handicap tournament scores will average the lowest seven (7) of the most recent thirteen (13) scores.

5. Members will need to have a number of six (6) handicap tournament scores in order to participate in the Club Championship, Later Summer Classic or the end of the season Point Race to ensure each member has an established handicap before play.
6. Flighted Individual Ball tournament formats shall count toward a member's handicap.
7. The maximum handicap shall be 28.

Article III: Fee's and Dues

1. The application fee for new members shall be \$100.00 payable when an application is submitted to the association. This fee shall be returned if the application is rejected by the Membership Committee. All new members are encouraged to read the Association Rules of Operation as posted at; the ColoVista web site or asking for a copy from the Board Secretary.
2. The annual dues for retaining membership in this association shall be due and payable on January 1 of each year or prior to participation in any golf event. Lifetime members have their dues paid by the association. **Dues must be paid prior to participation in any CVGA tournament otherwise it will result in disqualification of the individual without refund of the tournament fee. Payment of annual dues is the responsibility of the member.**

Article IV; Election of Officers

1. The officers of this Association shall be a president and seven (7) additional members elected from the membership to constitute a Board of Directors.
2. The immediate past President and Pro Manager shall serve as additional members of the Board of Directors.

3. Nomination for the Association officers shall be made by a Nominating Committee appointed by the Board of Directors. In addition, any member can nominate another Association member any time prior to the final voting.
4. Voting for the election of officers shall be no later than the annual awards banquet. New officers shall take office at the time of the annual awards banquet and serve for one-year subject to removal and until successors are duly elected.
5. Outgoing officers shall remain available for council and guidance for the incoming officers through the remainder of the calendar year.
6. Any vacancy in office shall, at the option of the Board of Directors, be filled by a unanimous vote of the Board of Directors. The Board of Directors may at their discretion elect not to fill a vacant office.
7. The President's term is for one year. There is no term limits but the candidate must have been active at some time in the past on the Board of Directors prior to running for election.
8. The Board of Directors shall elect a Vice-President; Treasurer; Secretary & Chairman of the Rules Committee; Chairman of the Tournament Committee; Chairman of the Handicap Committee; Chairman of the Social Committee; and a Website Administrator and Chairman of the membership Committee as nominated by the President. Each Board member may select individuals from the membership to serve as members of his committee. The President, Vice-President and Pro Manager are ex-officio members of all Committees.

Article V; Duties of Officers

1. The President when in attendance shall preside at all meetings of the Association and the Board of Directors. He shall enforce the requirements of the Rules of Operation. He shall be empowered to call a meeting of the Board of Directors at any time it becomes necessary.
2. The Vice-President will preside in the absence of the President. He with the Pro Manager will handle all publicity of the Association.

Additionally, he will be co-signer on the CVGA checking account and will audit the finances monthly.

3. The Secretary shall have the custody of the Association Rules of Operation and all other records and documents of the Association. He/She shall record the minutes of all general meetings and when requested shall read the minutes of any previous meetings. He/She shall have charge of all Association correspondence and E-mail addresses. He/She shall maintain an up to date list of all members of the Association together with their addresses and telephone numbers. A copy of this list shall be maintained in the Pro Shop.
4. The Treasurer shall keep the monetary accounts of the Association and shall collect dues, contributions, gifts and any other monies under the direction of the Board of Directors. He/She shall sign all checks drawn of the funds of the Association and shall report in writing the state of the finances at all Board of Director meetings. Monthly financial statements shall be provided to any member upon their request and at an agreed upon time and place. At the last meeting of the year he/she shall present a written report showing all receipts, expenditures and ending cash balances for the year.
5. The Tournament and Rules Committee Chairman shall be responsible for drafting a complete schedule of tournaments for season. The draft is to include formats and fees and be submitted to the Board of Directors for approval. Objections from the membership concerning the tournament schedule or other pre-planned events will be considered at the first general meeting only. He shall see that each tournament is played in an equitable and satisfactory manner. He shall also verify that entrant in the Club Championship shall have played in at least six (6) association tournaments. In the event of discrepancies for new members they shall be addressed by the Board of Directors. He shall see that the rules of golf are strictly adhered to by the members of the Association at all times. He shall resolve all questions from the members pertaining to any interpretation of the rules.
6. The Handicap Chairman shall see that all members have established handicaps as established by the Association. He shall assure that all handicaps are current prior to each tournament. New member

handicap calculation shall be provided by a fair method as approved by the Board of Directors.

7. The Social Chairman shall conduct all social activities pertaining to the Association. Activities requiring expenditures from the Treasury shall receive prior approval from the Board of Directors.
8. The Website Administrator and Membership Chairman shall be responsible for keeping the club website current with all Club issues. The website is intended to be the primary source of information for all club members. He shall also be responsible for accepting and rejecting applicants for membership always keeping the welfare of the Association in mind. He shall have the authority to rescind membership of any member exhibiting unbecoming conduct.
9. The State Representative shall be the Club President, or his designee, and shall be responsible for promoting and enhancing the posture of high standing of the Association.

Article VI; Rules of Order

1. The general procedure of any meeting of this Association shall be in harmony with the principles set forth in the newly revised Robert's Rules of Order so long as they do not conflict with any provisions of this associations Rules of Operation.
2. The order of business at all general meetings shall be;
 1. Call to order
 2. Minutes of previous meeting
 3. Association communications
 4. Reports of all Officers pertaining to their duties
 5. Unfinished business
 6. New business
 7. Adjourn

Article VII; Amendments

1. These Rules of Operation may be amended by seven (7) votes of the Board of Directors when such actions are not a variance with the Rules of Operation. If a member of the Board of Directors is absent, his vote may be counted by absentee ballot. Upon adoption of any amendment, a copy of the change shall be posted on the CVGA website and the membership shall be notified. The Board of Directors will utilize these new Rules of Operation once approved. However, the final approval of these amended Rules of Operation will occur at the general meeting with an affirmative vote of two thirds (2/3) of the members assembled.